

# TOYOTA VENDOR UPDATE FORM

THIS FORM IS NOT REQUIRED FOR ONE-TIME VENDOR REQUESTS

Please identify your type of request:  **Change**  
 **Add** (Please attach a completed W-9 form and a copy of the vendor's invoice or letterhead.)

Requestor's Name:

Requestor's Phone Number:

## VENDOR INFORMATION

Vendor Name:

Street Address:

City:

State:

Zip Code:

Phone Number:

Fax Number:

Website:

E-mail Address:

## PRIMARY OWNER'S\* DEMOGRAPHIC INFORMATION

Vendors are asked to complete this form to assist us in complying with company supplier diversity initiatives. Toyota Motor Sales U.S.A., Inc. conducts business with vendors without regard to race, color, sex, national origin, age, mental or physical disability, medical condition, marital status, sexual orientation, pregnancy and ancestry, religion, military or veteran status or any other status protected by law.

Providing your demographic information is strictly voluntary and will only be used for statistical purposes. Refusal to furnish this information will not affect your standing as a Toyota supplier.

**\*PRIMARY OWNER MUST BE A U.S. CITIZEN AND OWN 51% OR MORE OF THE COMPANY.**

## ETHNICITY\*\*

**Asian-Indian**

A U.S. citizen whose origins are from India, Pakistan and Bangladesh.

**Asian-Pacific**

A U.S. citizen whose origins are from Japan, China, Indonesia, Malaysia, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Thailand, Samoa, Guam, the U.S. Trust Territories of the Pacific or the Northern Marianas.

**Black**

A U.S. citizen having origins in any of the Black racial groups of Africa.

**Hispanic**

A U.S. citizen of true-born Hispanic heritage, from any of the Spanish-speaking areas of Latin America or the following regions: Mexico, Central America, South America and the Caribbean Basin only.

**Native American**

A person who is an American Indian, Eskimo, Aleut or Native Hawaiian, and regarded as such by the community of which the person claims to be a part. Native Americans must be documented members of a North American tribe, band or otherwise organized group of native people who are indigenous to the continental United States and proof can be provided through a Native American Blood Degree Certificate (i.e., tribal registry letter, tribal roll register number).

**White**

A U.S. citizen with origins in any of the people of Europe, North Africa, or the Middle East, who is not of Hispanic origin.

Are you a minority-owned\* business (MBE)?

Yes

No

If yes, are you certified with NMSDC or one of their regional affiliates?

Yes

No

If yes, which regional office are you certified with?

## GENDER

Are you woman-owned\* business (WBE)?

Yes

No

If yes, are you certified with WBENC or its regional affiliates?

Yes

No

If yes, which regional office are you certified with?

## DECLINE TO RESPOND

Declining to respond to demographic information for:

Ethnicity

Gender

## FOR ACCOUNTING USE ONLY

Toyota Vendor Number:

Vendor Type:

User Classification: